



Borough of Little Ferry **POLICE DEPARTMENT**



JAMES WALTERS
CHIEF OF POLICE

COUNTY OF BERGEN
215-217 LIBERTY STREET
LITTLE FERRY, NJ 07643-1507

INCORPORATED 1894

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PoliceDepartment@littleferrypd.org

Step 1. Visit this website, you must enter the site address as follows:
www.njportal.com/NJSP/fars

Step 2. All applicants will click on “online S.T.S. 033 Form”

Step 3. Borough of Little Ferry ORI # NJ0023000

You will not be able to complete the FARS online application **WITHOUT THE PROPER ORI#**. Please ensure that the agency ORI# is correct on the form. If an incorrect ORI# is entered on the form, you will **NOT** receive a firearms ID card or a permit to purchase a pistol. You will then have to re-apply using the correct ORI# and pay for the process again. A refund cannot be issued.

Step 4. Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desk computer. When completing the application, you will need the email addresses of 2 reputable references.

Step 5. If you have never been fingerprinted before for the firearms purposes, you will need to go for fingerprinting with the Universal Fingerprint Form that will be generated after the successful submission of the application. You will need to make an appointment to be fingerprinted and pay the appropriate fee. However, if you have already been fingerprinted for firearms and already possess a Firearms I.D. card, you are not required to be fingerprinted again, do **NOT** check the box for the Initial Firearms Purchaser Identification Card. You will then be asked if you have been fingerprinted in New Jersey for Firearms and then you must enter your SBI#. Since you have already been fingerprinted, you must complete a mandatory 212A form with the New Jersey State Police which will automatically be conducted after submitting your completed application online. You will be required to pay a \$21.00 fee for the 212A form at the conclusion of the application process.

Step 6. Non-refundable payment is required for the INITIAL FID Card and/or Pistol Purchase Permits. Firearms Identification Card: \$5.00 / Handgun purchase permit \$2.00 each
*You will be receiving automated email updates throughout this new process.
*Once your application is complete, a station representative will contact you to retrieve your FID card and/or pistol purchase documents.
*Please advise your references that the FARS system will email them the reference questions to be answered.
*The on-line application is applicant driven. Please ensure that you have entered the best phone numbers for yourself and references as well as the best emails for yourself and references.

Any questions contact the following:

Captain Ron Klein Jr
RKleinJr@littleferrypd.org

Detective Samuel Aguilar
saguilar@littleferrypd.org

Detective Adam Warne
awarne@littleferrypd.org